

# CITY OF PACIFICA ACCOMPLISHMENTS

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SIGNIFICANT CITYWIDE ACCOMPLISHMENTS

FISCAL YEAR 2017-18



## **SIGNIFICANT CITYWIDE ACCOMPLISHMENTS, FY2017-18**

*The following is a randomized list of notable accomplishments by City Departments over the most recent fiscal year. These accomplishments reflect progress towards the City Council Goals, which include Fiscal Sustainability, A Connected Community, Stewardship of City Infrastructure, A Healthy and Compassionate Community, Preserve and Enhance Natural Resources, A Strong Workforce Infrastructure, and Maintaining a Safe Community. Some of these accomplishments are related to the City Council Prioritized Projects and Initiatives for the year, while many others of these accomplishments reflect the day-to-day programs and services provided by the City.*

- Coordinated efforts to celebrate the City's 60th Anniversary with an open house at the Community Center and supported the Pacifica Historical Society and Chamber of Commerce commemorative dinner and lunch.
- Completed Phase 1 of the 400 Esplanade Infrastructure Preservation Project to improve emergency revetment and continued pursuing grant funding for the Phase 2 seawall project.
- Developed and adopted a balanced budget for Fiscal Year 2018-2019.
- Began the Pedro Point Sewer Main Rehabilitation Project, which will rehabilitate, repair, and replace existing sewer mains to reduce inflow and infiltration.
- Held a multi-departmental and multi-agency Wildfire Safety Information Event.
- Continued seeking grant funding and evaluating construction funding options for the Beach Boulevard Seawall and Promenade Project to design and rebuild this critical asset with a preliminary engineering cost estimate of \$27.6 million.
- Responded to an active shooter event at YouTube Headquarters in San Bruno, which resulted in a Pacifica Police Officer receiving a lifesaving medal for saving the life of a shooting victim.
- Selected engineering consultant to begin the design of the 310-330 Esplanade Infrastructure Preservation Project.
- Completed demolition of houses at 528 & 532 Esplanade, abating hazardous bluff-edge conditions of these structures and allowing for coastal trail restoration.
- Completed Phase I of the Palmetto Streetscape Project by constructing a new Class 1 Bike Lane, planter curbs, new curb/gutter, ADA-compliant curb ramps, new traffic/pavement markings, catch basins, trash capture devices, new sidewalk, AC pavement, new irrigation system, new streetlights, and new bicycle racks along Palmetto Avenue.
- Presented a Council study session on Short Term Rentals and completed the drafting and adoption of an ordinance regulating STRs and beginning to charge Transient Occupancy Tax.
- Presented the Library Advisory Committee's Pacifica Libraries Opportunities Summary Report to the City Council and received direction to proceed with planning for a two library model for Pacifica.

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- Implemented the City's Sanctuary City Ordinance.
- Continued progress on the Wet Weather Equalization Basin Project, an underground storage basin with gravity inflow and pumped discharge to prevent sanitary sewer overflows while allowing existing above-ground uses to remain and minimizing aesthetic impact.
- Implemented Phases 1 and 2 of the Cannabis Business Program Ordinances, initiated Phase 3, and held the lottery to rank applications.
- Launched the project to update the Draft Local Coastal Plan to include Sea Level Rise adaptation policies, including significant public engagement and preparation and circulation of draft documents for public comment.
- Began a new 2212 Beach Boulevard hotel developer Request for Quotations/Request for Proposals process to select a hotel development team for this site.
- Received a grant from the City and County Association of Governments of San Mateo County to prepare a Bicycle and Pedestrian Master Plan, prepared a Request for Proposals, and hired a consultant to work on the project.
- Adopted a major update to the Accessory Dwelling Unit Ordinance in order to comply with changes in State law.
- Hosted two active shooter training sessions by the Police Department, and involving North County Fire Authority and allied police agency personnel.
- Held two Community Emergency Response Team (CERT) classes, training approximately 50 new CERT volunteers.
- Developed aircraft overflight noise position statements and continued to advocate improvements to this noise and health nuisance.
- Installed an adaptive traffic signal system on Highway 1 (called In-Sync) in coordination with Caltrans, and began monitoring effectiveness to assist traffic flow.
- Facilitated shared usage between the aquatics programs and the High School District to accommodate student and public time at Brink Pool.
- Continued planning efforts for the Ohlone/Portola Heritage Trail 250th Anniversary Event, to be held in November, 2019.
- Continued to implement the Climate Action Plan, report on progress, and met with the Pacifica Community Climate Committee.
- Completed the 500 Esplanade Rock Revetment Project in March 2018, repairing the existing revetment by placing over 10 tons of rip rap to prevent bluff erosion.
- Successfully completed 43 recruitments, entailing review of over 1,000 applications, and on-boarded new employees and provided separation/retirement assistance to separating/retiring employees.

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- Applied for and received a grant from the San Mateo County Transportation Authority to prepare the Preliminary Planning Study (PPS) for the Highway 1 / Manor Drive Overcrossing Improvement Project to widen the structure and install new traffic signals at the Palmetto Avenue/Manor Drive and Oceana Drive/Manor Drive intersections.
- Provided an innovative and hands-on STEM education program through the Parks, Beaches, and Recreation Department via a County grant received for the sixth year, and received program recognition at the San Mateo County STEM 2018 Innovation Reception.
- Over 150 Senior Volunteers donated 13,000 hours of their time to support programs and activities at the Senior Center and in the community.
- Completed an operational review of Human Resources Division.
- Enrolled approximately 1,200 youth in swim lessons at Brink Pool this year.
- Hosted the Coffee with a Cop program at three locations to boost community engagement.
- Implemented a new afterschool program for middle-school youth at Vallemar School through collaborative efforts between the City, school district, PTO, and site administration.
- Improved digestion efficiency and odor control at the Calera Creek Water Recycling Plant by upgrading the remaining two ATAD digesters (Autothermal Thermophilic Aerobic Digestion) as part of the ATAD Modification Project Phase 2.
- Coordinated the Police Department's National Night Out program in local neighborhoods.
- Provided full instruction and certification in "Cardio Pulmonary Resuscitation" (CPR) and basic First Aid training to the public.
- Averaged 240 hours per firefighter over the year of in-service recurrent and mandated training through the efforts of the Operations Bureau, Division of Training and Special Operations Division.
- Completed the following Sanitary Sewer Collection System Projects:
  - Crespi Sanitary Sewer Replacement Project
  - Heathcliff Drive Sewer Repair Project
  - Crespi and Hwy 1 Sewer Mainline Project
- Provided forty weekly Senior Services classes and activities at the Senior Center, and saw participation increase by 8% with 13,120 paid participants.
- Organized and conducted through the Planning Department an internal bi-weekly Project Review Committee to coordinate multiple departments regarding development proposals in the pipeline and under construction.
- Negotiated and recorded a "floating" easement on the Sharp Park Library site which expands new library design options.
- Coordinated and participated in the North County "Silver Dragon" emergency response

## **SIGNIFICANT CITYWIDE ACCOMPLISHMENTS, FY2017-18**

exercise.

- Presented four Earthquake Preparedness sessions for community members.
- Achieved for fire/emergency response an overall 90% total reflex time, from dispatch, turnout and travel to arrival in 7 minutes or less by a single fire company for all emergency incidents.
- Began the Calera Creek Water Recycling Plant SCADA and PLC Upgrade FY 2017-19, which will upgrade the Supervisory Control And Data Acquisition (SCADA) and Programmable Logic Controller (PLC) Systems at the plant.
- Received for the Parks, Beaches, and Recreation Department an 8 passenger/2 wheel chair accessible bus as a back-up for the large bus, funded entirely by a federal grant.
- Continued installation of Trash Capture Devices (TCDs) and additional street sweeping at critical areas citywide in compliance with the Trash Load Reduction Plan, having installed to date 154 TCDs throughout the City with a treatment area of over 300 acres.
- Equipped police patrol vehicles with additional ballistic vests and helmets for use at active shooter scenes.
- Achieved an overall “Customer Satisfaction” rating of 98% in the North County Fire Authority’s delivery of emergency and non-emergency services.
- Completed and distributed, by the Police Department and North County Fire Authority, public information through “Media Releases” for all significant emergencies and public service messages during the year.
- Processed and brought to hearing, through the Planning Department, 23 development applications and study sessions.
- Implemented on board computers and necessary software into all fire company apparatus and chief officer vehicles to greatly enhance operational efficiencies.
- Completed through the North County Fire Authority the process for implementation of the California new fire code and building standards adoption.
- Completed 95% of the construction plans for the Frontierland Parking Lot Improvement Project.
- Completed significant Waste Water maintenance and operations activities, including:
  - Cleaned out over 90 miles of sewer main lines.
  - Completed 8 miles of sewer main CCTV inspections.
  - Completed chemical treatment of 11,971 linear feet of sewer main pipeline.
  - Completed replacement of over 2,300 linear feet of damaged sewer main pipeline.
  - Completed 65 repairs to mainlines and manholes.
  - Inspected 255 private sewer lateral installations.
  - Issued 252 sewer lateral compliance certifications.
  - Remained in compliance with State and Federal regulations.

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- Completed over 300 food service establishment inspections.
- Completed operational review of the Information Technology Division, began assessment of the City's IT assets/network and developed a strategy to revamp the current system.
- Acted as primary liaison between the City of Pacifica and the Coastal Commission staff, monitoring California Coastal Commission activity and engaging Commission staff when necessary on items such as the Sharp Park Golf Course berm, the Oceanaire beach access rehabilitation, and commenting on draft guidelines published by the Commission.
- Held a mass casualty CERT exercise, called "Exercise Pac-2."
- Began labor negotiations with eight of the City's nine bargaining units.
- Upgraded the Emergency Operations Center with new carpet, chairs, overhead monitors, and computers.
- Provided hands on fire extinguisher training to businesses, agencies and the general public.
- Implemented online scheduling for police patrol staff, improving efficiency of staff scheduling time.
- Offered free Recreation swim on Wednesdays and Two-For-One Tuesdays during the summer.
- Began the Calera Creek Water Recycling Plant Roof Improvement Project to re-roof the building.
- Established new and successful special community recreation events – the Inflatable Family Fun Run and Hair 911.
- Completed life-safety and fire code compliance inspections and re-inspections of all business and multi-family (apartment) occupancies, and occupancy types requiring a permit to operate.
- Held the 14th Annual Halloween Spooktacular Haunted House and Carnival, with the most participants ever, and doubled attendance at the Spelling Bee and Art Show.
- Continued participation in general community engagement opportunities, such as Fog Fest, the 60th Anniversary Open House, Tree Lighting, Eco Fest, and more.
- Completed the Milagra Sinkhole and Storm Drainage Repair Project by replacing approximately 100 feet of damaged reinforced concrete pipe with a new 48" storm drain pipe, installing a new manhole, and restoring the sunken section of Edgemar Avenue and the parking lot behind Fire Station 71.
- Saw a reduction in Part One crime rate by 5% over FY 2016-2017 (sexual assault, robbery, burglaries).
- Developed and presented to the City Council a report about the financial impact to the City

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of CalPERS's reduction in discount rate.

- Presented Basic Emergency Preparedness, Individual and Family Preparedness seminars, as well as Community Emergency Response Team (CERT) classes throughout the year.
- Continued the Sanitary Sewer Collection System Capacity Improvement Project, which will complete the remaining outstanding capacity deficient sewer mains identified by the Collection System Master Plan completed in 2011 (Oddstad Mainline and Terra Nova Mainline).
- Youth members of Leaders in Training Education (LITE), Swimmer Aides and the Youth Advisory Board (YAB) volunteered close to 3,500 hours at PB&R programs.
- Child Care received Quality Rating Improvement System (QRIS) funding for the second round, allowing all sites to receive computers, lap tops, iPads, printers and internet access to improve communication and allow better connectivity for site staff to execute essential administrative functions more efficiently.
- Completed the Pacifica Pier Concrete Railing Cap Replacement Project by replacing the damaged and deteriorated wood caps on the concrete parapet walls around the perimeter of the Pacifica Municipal Fishing Pier with new resilient hardwood caps.
- Updated ordinances related to electric vehicle charging stations in order to expedite permit processing as required by State law, and require charging stations at new commercial projects.
- Provided free Flu shots by the North County Fire Authority to residents, utilizing a drive thru fire station model to simulate a mass vaccine event.
- Provided mutual aid from the Police Department and the North County Fire Authority to North Bay Area counties as a result of the North Bay Fires.
- Participated through the Police Department in the San Mateo County Mental Health Collaboration, involving multiple disciplines with the purpose of better serving those with mental health needs.
- Completed the fourth semester partnering with the San Francisco State University Nursing students volunteering with the Meals on Wheels program in order to conduct confidential home visits to ensure clients eligibility and to offer needed information and referrals.
- Implemented a Special Needs Registry for the Police Department to assist those community members with unique needs.
- Attended regional meetings, such as the San Mateo County and Bay Area Planning Directors meetings, 21 Elements, Regional Integrated Climate Action Planning Suite, and San Mateo County Wide Water Pollution Prevention Program.
- Adopted an update to the Flood Damage Prevention Ordinance in compliance with FEMA regulations.

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- Seniors in Action (SIA) membership hit an all-time high of 900.
- Child Care's subsidized enrollment increased by 15% from the previous year, helping families to work or attend school while their children participate in the program.
- Continued "Hands Only CPR" instruction to the public through multiple events provided to residents, schools and businesses, as well as how to stop bleeding in an emergency.
- A total of 18,316 participants attended Recreation Swim at Brink Pool.
- Participated in the drug awareness "Red Ribbon Week" at local schools.
- Purchased a state-of-the-art robotic traffic collision/crime scene mapping system with grant funds for the Police Department.
- Participated in the annual San Mateo County Emergency Preparedness Day event.
- Ninety-six people (staff and members of the public) were trained in lifesaving CPR/AED/First Aid skills.
- Conducted Fire Prevention Week in October, full of events and activities, including visiting each school classroom.
- Awarded the first ever Youth Advisory Board "Youth Scholarship."
- Assisted in location placement of Automated External Defibrillators (AEDs) and provided training for employees on AED usage.
- Developed and presented the 2018-2023 long term financial plan and mid-year budget adjustments.
- Deployed body worn cameras in the field with every Police Officer.
- Provided a "Fire Service Day" event in which fire stations were open with public education and safety information available, as well as specialized services, apparatus and equipment demonstrations by firefighters.
- Provided staff support to all Council Advisory Commissions and Committees.
- Facilitated the AARP (free) Tax Assistance program – over 260 returns completed this year.
- Processed amendments to the Wet Weather Equalization Basin entitlements and participated in project plan review and verification of condition and mitigation measure compliance.
- Provided high quality Advanced Life Support (ALS) assessment and interventions to emergency medical incidents, with over half of total EMS calls serving senior citizens.
- Completed a fire "cause and origin" analysis for all fire incident investigations.
- Partnered with San Mateo County law enforcement agencies at "Police Day" at Tanforan Mall in San Bruno.



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- Developed and delivered North County Fire Authority department-wide updated training for the implementation of the Structure Fire Standard Operating Guidelines, which incorporate nationally recognized modern structural firefighting techniques.
- Grew Police Next Door membership to over 12,000 members.
- Began implementation of the PB&R Department reorganization strategy with Council approved of additional Assistant Supervisor positions which will facilitate the consolidation of reporting authority, assist in effective management of each division and create opportunities for succession planning.
- Completed the purchase, training, and implementation for a new records management software for the North County Fire Authority.
- Staffed a busy Planning and Building counter and provided information and services to an average of 40 to 120 customers per week in person or on the phone.
- Continued distributing information and providing education on Senior Citizen Fall Prevention, as well as a Home Safety Checklists.
- Successfully completed numerous management level recruitments, including the Financial Services Manager, the Human Resources Manager, the Economic Development Manager, and the Deputy Director of Public Works – Field Services/Engineering Services Division.
- Issued 1,658 building permits and performed 4,630 building inspections.
- Participated in the Muscular Dystrophy Association (MDA) fund raising drive.
- Prosecuted case involving a serial sex offender resulting in a 36 year prison sentence.
- Successfully revamped the City’s motor vehicle replacement schedule.
- Began analysis of consolidating the City’s document management system.
- Began the lower Calera Creek weed clearance and maintenance as part of the State Regional Board’s Maintenance and Monitoring requirements for the restored Calera Creek wetlands and snake ponds.
- Provided timely and high quality fire plan check reviews for proposed new and existing building construction, remodeling and tenant improvement projects, as well as follow-up inspections.
- Police Department attained 96% “excellent” and 4% “good” in monthly satisfaction surveys related to calls for service.
- Adopted an ordinance regulating and limiting the number of businesses offering alternative financial services (payday loans) in Pacifica.
- Issued forty-five lifeguarding certificates to City staff and members of the public who successfully completed training.

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- Continued to implement the City's Property Maintenance Ordinance and other regulations via the Code Enforcement Division.
- Continued the Linda Mar Pump Station Upgrade Project to replace outdated and aging electrical and instrumentation components such as breakers, switches, level control devices, and flow meters at the Linda Mar Pump Station.
- Partnered and participated in the 'Operation Santa Claus' program, as well as other toy and assistance drive initiatives.
- Continued work to replace old process pumps and blowers and rebuild existing centrifuges at the Calera Creek Water Recycling Plant.
- Continued efforts to update the Sewer System Master Plan.
- Completed and published the 2016-17 Comprehensive Annual Financial Report with related audit of the statements resulting in an unmodified "clean" opinion.

### ***GRANT FUNDING RECEIVED***

- Received \$333,000 in Federal grant funding for the Palmetto Sidewalk Project.
- Received \$400,000 in Federal grant funding for the Citywide Curb Ramp Project.
- Received \$641,000 in Federal grant funding for the FY 2017-18 Pavement Rehabilitation Project.
- Received \$156,000 in County grant funding for the Cabrillo School Pedestrian Crossing Improvement Project.
- Received \$55,000 in County grant funding to update the City's Bicycle and Pedestrian Plan.
- Received grant funds of approximately \$700,000 for the replacement of Self Contained Breathing Apparatus (SCBA's) for all fire companies for the North County Fire Authority.
- Received more than \$850,000 in local, county, state and federal grant dollars used to offer quality free and reduced cost Child Care programs for Pacifica youth, which supports families to afford to live in Pacifica and surrounding cities.
- Received over \$222,000 in inter-governmental funding to combine with City support to provide nutrition/lunch, Meals on Wheels and transportation programming for seniors.
- Received a \$40,000 Department of Alcoholic Beverage Control Grant for Pacifica, San Bruno and South San Francisco Police Departments.
- Received a \$110,000 Office of Traffic Safety grant geared towards special traffic enforcement operations.