

MINUTES

Beautification Advisory Committee
Police Department EOC
2075 Coast Highway
Pacifica, CA 94044

December 4, 2015

The meeting was called to order at 6:37 PM by Committee Chair Wendy Santiago. Members of the Beautification Advisory Committee (BAC) in attendance were Wendy Santiago, David Martinez, Michael Mooney, Ginny Jaquith, Sandy Parry and Alan Ernat. Peter Menard was present as a member of the public. Van Ocampo, Aren Clark and Yessika Dominguez from the City of Pacifica Public Works Department were also in attendance.

The minutes of the previous meeting were accepted without corrections.

There were no announcements.

Public Comment:

- Peter Menard, member of the Economic Development Committee, would like to explore possible collaborations with the BAC.

Project Updates:

- Crespi Parking Lot: Some of the planter boxes are missing pieces; replacing wood could be very costly. Using existing wood is a possibility but would require proper tools and skill. Aren Clark suggested contacting Caltrans to see if they have extra wood in their stock pile. January dates will be set to do the planting at this site. Clark handed out the user manual for the irrigation systems for instructions on how to set the timers.
- Rockaway Beach Parking Lot: This cannot be a Master Gardener project unless they are teaching or consulting. Karen Ervin suggested utilizing high school gardening clubs for community service hours.
- Greenhouse Project: Funding is needed for the protective fencing around the greenhouse. Michael Mooney suggested seeking volunteer groups to adopt the project site. Alma Heights Christian Academy is interested in this project for their horticulture class. An Eagle Scout is also interested but cannot participate at this time.
- Oddstad/Terra Nova Medians: Alan Ernat removed the pampas grass and is seeking potential sponsors for this project.
- Oceana Blvd., Ocean Shore School and Mazzetti's Bakery: The Rotary Club is taking the lead on this project. A meeting has been scheduled for January 14, 2016 with Ocean Shore School staff and parent volunteers. Succulents and other drought-tolerant plants will be used.
- Calera Creek: The BAC reviewed the City's memo regarding this project. Michael Mooney drew a detail of his proposed fence design. He informed City staff that while he has stabilized the fence, the City is responsible for maintaining the road that supports the

fence. Staff needs to revisit the leaning fence poles that Mr. Mooney recently propped up using galvanized pipe. Dave Martinez noted that once the wooden fence posts rot, the galvanized pipe could pose a new hazard if they are sticking out of the ground. Sandy Parry offered other options. Ginny Jaquith suggested that a project plan and volunteers are necessary to rebuild the fence and maintain the willows. The repair of the fence is a maintenance issue and does not fall under the purview of the BAC. A vote was taken and the BAC unanimously voted that the Calera Creek fence repair will not be a BAC project.

- Highway 1 / Adopt-a-Highway: Photos were sent to Caltrans, but no response has been received. Sandy Parry is requesting planting along Highway 1 and at the concrete barrier across from the Community Center. It is unlikely that Caltrans will provide funding for this project, but the BAC could request other materials such as wood chips and plants.
- Murals: Van Ocampo will ask the City Attorney about protocol for appointing a mural sub-committee.
- Upkeep of Completed Projects:
 - ✓ Linda Mar Medians: Replacing the plants is not a high priority. Aren Clark suggested that the BAC make a list of planting requests. Van Ocampo suggested contacting the median sponsors for possible renewal of sponsorship.
 - ✓ Grace McCarthy Vista Point: No updates at this time.
 - ✓ Marvilla Estates Park: No updates at this time.

Continuing Business:

- Review of the BAC Calendar: Mayors' Beautification Awards from June through October should be added.
- Mayor's Beautification Awards Sub-Committee Sandy Parry said more photos should be required with the applications for the next round. Public Works staff will mail out the remaining certificates.
- Maintenance Agreements for Site Adoption: City staff will post the Volunteer Agreement on the BAC's page on the City website.

New Business:

- Economic Development Committee coordination with BAC
- Dave Martinez's project

There were no reports from staff.

Items for Next Meeting:

- Spindrift School landscaping

The meeting was adjourned at 8:16 PM.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, January 6th at 6:30 PM. The meeting will be held in the EOC room located in the Pacifica Police Station at 2075 Coast Highway Pacifica California.