



**CITY OF PACIFICA
BEAUTIFICATION ADVISORY COMMITTEE
MEETING MINUTES**

**Wednesday, June 3, 2020
Virtual Meeting via Zoom**

CALL TO ORDER: 6:35 P.M. by Chairperson Melinda Moses

ROLL CALL:

- 1. Members Present:** Gail Bennett, Ryann Hoffman, Patty Hontalas, Linda Jonas, David Martinez, Linda Moses, and Dan Wells
- 2. Members Not Present:** All present
- 3. City Council Liaison:** Sue Beckmeyer
- 4. Staff Members:** Sam Bautista, Aren Clark, Lawrence Henriquez, and Michelle Trayer from Public Works

APPROVAL OF AGENDA: Approved

APPROVAL OF March 4, 2020 Minutes: Approved

PUBLIC COMMENT: No members of the public present

DISCUSSION ITEMS:

- A. Existing Agreements/Areas of Adoptions:** Gail will be the new point of contact for the Palmetto Ave. businesses and adoption sites. Councilmember Beckmeyer noted a lot of dead plants in some of the locations and asked if lavender plants could be provided to the Lions Club. Aren did not see an issue with providing the plants. Gail suggested signage that would deter pet owners from allowing their dogs to eliminate in the adoption areas.
- B. Grace McCarthy Overlook – ongoing maintenance plan:** Melinda noted the site is over-grown and asked if Public Works places traffic control signage when the sponsors go out for maintenance. Aren responded yes, and Public Works will survey the condition of the site and address accordingly. Linda, Patty, and Ryann will go out to the site in the next few weeks and start the upkeep.
- C. Mayor’s Beautification Awards – changes to procedure/application update/Fog Fest for displaying awardees:** Dave explained the nomination and award process to the new committee members. In past meetings, the committee discussed showcasing the winners at the Fog Fest, but due to Covid-19, this year’s event has been cancelled. The committee asked staff to assist with updating the nomination flyer.

STAFF COMMUNICATIONS:

- Sam discussed the Cabrillo School Project bio swales construction. Slurry seal will be put around the planters on June 4th, and sidewalk striping should begin the week of June 8th. Currently the planters have soil in them but no plants. No plants have been chosen yet, but the committee and Public Works understand the need to choose the correct plants for the location. Melinda brought up adoption signage and fall planting goals. The committee suggested the site be covered with mulch until then to help with weed growth.
- The committee and staff members discussed acknowledging Ginny Jaquith for her years of service on the BAC. Sam will get confirmation from the City Clerk on when this can be put on the agenda.
- In an effort to welcome the new members and get to know each other, all committee members and City staff shared their backgrounds.

NEW BUSINESS/ITEMS FOR NEXT MEETING AGENDA:

GOOD OF THE ORDER: Reminder to email, text, or call if not attending the meeting as it is important for quorum. Please review minutes and agenda before meeting.

ADJOURNMENT: There being no further business, Chairperson Moses closed the meeting at 8:24 p.m.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, July 1, 2020 at 6:30 p.m. and is subject to change.