



AGENDA

Parks, Beaches and Recreation Commission City of Pacifica

WEDNESDAY, AUGUST 22, 2018
CITY COUNCIL CHAMBERS
2212 Beach Boulevard

7:00 – CALL TO ORDER

I PLEDGE OF ALLEGIANCE

II ROLL CALL

III APPROVAL OF MINUTES

Regular Meeting July 18, 2018

IV ADOPTION OF AGENDA

V SPECIAL PRESENTATION

VI ORAL COMMUNICATIONS

This is the time set aside for the public to address the Commission on items not appearing on the agenda, public input will be considered for items at this time. Please state your name for the record when addressing the Commission. Statements will be limited to three (3) minutes.

VII ITEMS FOR CONSENT

None

VIII ITEMS FOR CONSIDERATION

Library Community Recreation Possibilities at the Sanchez Library Site

IX REPORTS, ANNOUNCEMENTS AND CORRESPONDANCE FROM COMMISSIONERS

X REPORTS FROM STAFF

A) Director Perez

XII ELECTION OF CHAIR AND CHAIR PRO-TEM

XIII ADJOURNMENT

Next Study Session: TBD

Next Regular Meeting September 26, 2018

The City of Pacifica will provide special assistance for disabled citizens upon at least 24 hour advance notice to the City Manager's office (738-7301). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.



MINUTES
Parks, Beaches and Recreation Commission
City of Pacifica

REGULAR MEETING – 7 PM

Wednesday, July 18, 2018
City Council Chambers
2212 Beach Blvd.
Pacifica, CA 94044

CALL TO ORDER:

Chair Pro Tem Kellogg called the meeting to order at 7:00 p.m.

I PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by **Commissioner Poblitz**.

II ROLL CALL:

Commissioners Present: Chair Pro Tem Kellogg, Commissioners Abbott, Knowles, Murphy, Poblitz.

Commissioners Absent: Cochran

Commissioners Excused: Chair Bier

Staff Present: Director Michael Perez, Coordinator Anthony Schriver

III APPROVAL OF MINUTES:

Chair Pro Tem Kellogg called for a motion to approve the minutes of the 5/23/18 meeting. **Motion was made by Commissioner Abbott, seconded by Commissioner Murphy, motion carried 5-0.**

IV ADOPTION OF THE AGENDA:

Chair Pro Tem Kellogg called for a motion adopting the order of the agenda. **Commissioner Murphy made a motion to adopt the agenda, seconded by Commissioner Knowles, motion carried 5-0.**

V SPECIAL PRESENTATION:

Aquatic Coordinator Anthony Schriver gave an overview of the aquatic programs, including lifeguards, swimmer aides, swim team, water camp, swim lessons as well as recent special events (Egg Hunt and Rocket Run) for 2018.

Commissioner Knowles – Thanks Coordinator Schriver and asked about and suggested we connect the Wet and Wild Camp with Pacifica Beach Coalition regarding the environmental and beach clean-up activities.

Commissioner Murphy – thanked Coord. Schriver, City is lucky to have him and appreciated his enthusiasm and passion.

Commissioner Abbott – thanked Coord. Schriver and said she appreciated his energy and enthusiasm for the program. Asked if lifeguards/staff receive customer service training. Coord. Schriver responded that in fact, staff in Aquatics and Recreation recently went through a thorough customer service training led by Asst. Sup. Phipps, that included role playing among other things.

Commissioner Poblitz – asked and suggested referrals for the swim team and in particular those who surfed. Also asked about the Rocket Run attendance. Coord. Schriver responded with participant info for the run and remarked that he does look for surfers and other swimmers for swim team and lifeguarding.

Chair pro Tem Kellogg – thanked Coord. Schriver for the presentation and work at the pool.

VI ORAL COMMUNICATIONS:

None

VII ITEMS FOR CONSENT:

Chair Pro Tem Kellogg asked if there was a motion to approve the Items for Consent. **Commissioner Murphy made a motion to approve the Items for Consent, seconded by Commissioner Poblitz, motion carried 5-0.**

VIII ITEMS FOR CONSIDERATION:

BPAC (Bicycle and Pedestrian Advisory Committee) Update

Director Perez updated the commission on the upcoming council will be approving the consultant agreement with Alta Planning and Design for the Bicycle and Pedestrian master plan. This Commission approved the grant application along with a letter of support for this project in Summer of 2017. Council also approved the Grant in November of 2017. Grant funding was approved in February 2018 for \$55,000 with matching funds from the City of Pacifica.

The project will take about a year to complete with the PB&R Commission being heavily involved, which will include public outreach and hearings/meetings through the commission. The plan will then be taken to Council for approval.

Commissioner Knowles: Is very excited to hear that this project is going forward.

Commissioner Abbott: Asked what the bike facility on Linda Mar was. **Director Perez** responded that he was not sure what this was but he will find out and get back to the Commission. The seniors are excited about the pedestrian portion of this to improve walkability. She asked about the process, would the BPAC/Commission approve the plan and then it would go to council. Director Perez responded that he believes it would be more of a recommendation going to Council from the Commission.

IX REPORTS, ANNOUNCEMENTS AND CORRESPONDENCE FROM COMMISSIONERS:

Commissioner Knowles – wanted to recognize the senior volunteer dinner. She learned a lot and thought it was amazing.

Commissioner Murphy – July 4th was a big hit, with beach balls and tee shirts being given away. He also informed the Commission that the Esplanade access is now reopened which is great as it is the only beach that allows dogs to run off leash.

Commissioner Abbott – The Library Advisory Committee did not meet in July due to vacations. The next meeting will be meeting in August and would be finalizing information to be taken out to the public. She attended the Seniors In Action (SIA) meeting where they elected the new board for the upcoming year. The membership drive will take place in September. She informed the Commission of new art that have been placed in the auditorium to brighten the environment. Renovations will also be taking place in the Portola room. She announced the Kahuna Kapuna Surf contest being held on

Sat. July 21st at Pacifica State Beach. She encouraged people to go online to look at information on the Sea Level Rise and share comments if you have any.

Commissioner Poblitz – Was at the San Jose pedestrian crossover ground breaking and was excited to see this project underway.

X REPORTS FROM STAFF:

Director Perez – Addressed the customer service aspect of the pool. The most recent complaint is that there is not enough time for adults to use the pool. The Director gave the Commission information on operations of the hours and a possible schedule change for the aerobics time. Many people don't understand how the hours work. Summer is really rough when adults are not used to kids in the pool.

Director Perez thanked the Commissioners who came and helped at the booth on the 4th of July. He reported that there were 800+ in attendance.

The Director reported that he met with Roy Earnest, Captain Spanheimer, and Ray Biagini to discuss the details for the upcoming Kahuna Kapuna Surf Contest

Director Perez updated the Commission on the Ohlone Portola trail 2019 celebration preparations. He let the Commissioners know that Chair Bier is involved in this also.

The Director informed the commissioners that the surf etiquette signs should be going up soon. There is a possibility that more may be ordered to put on the side of the restrooms at the beach.

Director Perez updated the Commission on the staffing plan. This has been very slow coming but is finally coming together. There were initially 5 positions but 2 more positions came up in the meantime due to Michael Moran (Recreation coordinator) and Cindy Fuentes (Senior Center Chef) leaving. Linda, our relief cook, has been a big help in the office during this transitional time. He informed the commission that the City has recently hired an HR Manager which will help move the process along.

Upcoming events:

Dog Surf Contest

2nd annual inflatable fun run

SIA Membership drive

Family Fun Fest

High School Faire

Director Perez let the Commission know that he was contacted by the National Fitness Campaign about putting a par course type activity in a scenic area possibly the promenade in Pacifica. Director Perez will be approaching Kaiser about the possibility of obtaining a grant for this. The City would need to decide if this was something that they would like to do.

Commissioner Knowles – No Questions but was impressed with the 4th of July event.

Commissioner Abbott – had the understanding that the Food Services position took priority due to its Importance. **Director Perez** responded that it had been prioritized.

Commissioner Abbott also asked if the etiquette signs addressed safety as well due to the accident that happened recently at Linda Mar Beach. Director Perez responded that he believed so but would look and get back to her.

Commissioner Poblitz – asked about the company for the beach activity. Director Perez will forward the information to the Commissioners. Commissioner Poblitz asked if the City Manager liked this idea would the Commission be getting information at the next meeting. Director Perez responded that it would take longer than this.

Commissioner Abbott – suggested that we approach the veterans since they have this at the veterans hospital.

Commissioner Kellogg – asked if the National Fitness Campaign had approached San Francisco about putting a similar system along the berm.

Director Perez responded that he did not think that this was the case.

Commissioner Knowles: asked for clarification on the BPAC plan. She wanted to know if once the plan was developed would the funding to implement the plan come from the same funding.

Director Perez responded that the current funding was for the consultant for the city to come up with the plan and then we would target what we need to get additional funding for.

NEXT STUDY SESSION: TBD

NEXT MEETING:

Regular Meeting – August 22, 2018

XI ADJOURNMENT:

Chair Pro Tem Kellogg asked for a motion to adjourn the meeting. Commissioner Abbott the motion to adjourn, seconded by **Commissioner Knowles**. The motion passed 5-0 and the meeting adjourned at 8:40 pm.

Respectfully submitted,
Beth Phipps
Recreation Assistant Supervisor



**CITY OF PACIFICA
PARK, BEACHES AND RECREATION
AGENDA SUMMARY REPORT**

8/22/2018

SUBJECT:

Library Community Recreation Possibilities at the Sanchez Library Site

RECOMMENDED ACTION:

This is a discussion item. Staff is seeking Commission impressions, input and feedback on recreation possibilities at the Sanchez Library Site.

BACKGROUND/DISCUSSION:

The City of Pacifica has been working toward constructing modern library facilities to meet our community's needs for two decades. The process began in the late 1990s when the City of Pacifica joined a number of other cities and San Mateo County to form the San Mateo County Library Joint Powers Authority (JPA). Since that time, the Pacifica Library Foundation, the Pacifica Friends of the Library, the SMC Library JPA, San Mateo County, and the City have been working together to take the steps needed to make a new library a reality.

The Library Advisory Committee (LAC) was formed by Resolution N. 02-2016 adopted by the City Council on January 11, 2015 to serve in an advisory capacity to City staff on the New Pacifica Library project.

On November 23, 2015 the City Council directed staff to take several actions toward constructing a New Pacifica Public Library culminating with placement of a construction funding bond measure on the November 2016 ballot.

The 2016 measure received majority support for a new library facility but failed to get the two-thirds super majority needed to pass a dedicated construction funding tax measure.

Although a construction bond failed to pass, there was majority voter support for new library facilities. Therefore, Council directed staff, the Library Advisory Committee (LAC), and project architecture firm Group 4 to take the following next steps:

1. Study options for a dual facility service model, keeping a location at the south end of town.
2. Council supported the LAC's recommendation to develop a comprehensive public outreach strategy that engages and responds to the community and directed the LAC to lead this effort.
3. Revisit and reconfirm the 2011 needs assessment findings.
4. Re-engage the community on library site locations, evaluating all possible locations.

As part of the regular City Council agenda on January 22, 2018, the Pacifica Libraries Opportunities Summary Report was presented and discussed. Council voted 5-0 to give

direction to the LAC to select System Strategy B (1 Large Branch and 1 Small Branch) option.

As part of the options for operating a two library model for Pacifica, the LAC is exploring opportunities to provide recreation programs in a renovated or expanded facility and increasing the amount of public services at the site (library + recreation programs). PB&R staff has been asked to participate in the discussion and share thoughts on opportunities for the site.

Some of the ideas that were shared included offering the following through the PB&R Department as part of the community recreation portion of the facility:

- Space for community meetings
- Additional community recreation class offerings
- Additional Senior Services programming
- Private event/party rentals
- Teen specific meeting space and/or programming
- Outdoor playground/park facilities

Select PB&R staff has also met to brainstorm opportunity possibilities for the site, with the idea a more focused discussion will take place in order to map out more specific options for consideration.

Tonight staff is asking for first impression, input and feedback on recreation possibilities at the Sanchez Library site.

FISCAL IMPACT:

None – discussion item only